

RICH LAKE RECREATION AND AGRICULTURAL SOCIETY

Director's Meeting May 2, 2016 7:00PM Agenda

Chair: Sharon Hebert

Item		Lead
1	Call to Order	Chair
2	Appointment of New Directors (Term Ending at 2016 AGM) - Signing of Code of Conduct	Sharon Hebert
3	Confirm attendance and quorum	Chair
4	Discuss Available Executive Office Positions & Interest	Sharon Hebert
5	Election of Officers: - President - VP - 2 nd VP/Secretary - Treasurer	Sharon Hebert
6	Review and update Action Register	Sharon Hebert
7	Financial Update	Jeannette Pomerleau
8	Trail Ride Update - Approval of Expenditures	Don Kossey
9	Correspondence	Ashley Smith
10	Document Storage/Distribution Options	Ashley Smith
11	Update on Response to LLB County	Roger Harbord
12	Grants Update	Ashley Smith
13	Building Update	Roger Harbord
14	New Business	Chair

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Director's Meeting May 2, 2016 7:00PM Meeting Minutes

Attendees: Laverne Attfield, Wanda Austin, Karla Gamblin, Roger Harbord, Sharon Hebert, Don Kossey, Dwayne Kumpula, Nicole Landstrom, Jeannette Pomerleau, Ashley Smith, Loretta Suhan, Maxine Whelen

Absent: Chris Griffith, Billy Smith

7:03 Call to Order

APPOINTMENT OF NEW DIRECTORS

- Dwayne Kumpula, Maxine Whelen, Karla Gamblin, Loretta Suhan, Nicole Landstrom, Ashley Smith all accepted appointments as new Directors for the remaining of 2016.
- 10 of 12 Directors Present – Quorum achieved

ELECTION OF OFFICERS

The following nominations were made:

- President – Roger nominated Don Kossey
- Vice President – Ashley nominated Chris Griffith
 - Laverne nominated Dwayne Kumpula
- Secretary – Maxine nominated Ashley Smith
- Treasurer – Dwayne nominated Jeannette Pomerleau

All nominees accepted nominations. Two additional calls were made for nominations.

Motion: Don moved nomination cease → **motion carried**

Directors voted and elected the following positions:

- President – Don Kossey
- Vice President – Dwayne Kumpula
- Secretary – Ashley Smith
- Treasurer – Jeannette Pomerleau

Motion: Laverne moved to destroy ballots seconded by Jeannette → **motion carried**

Motion: Roger moved for President, VP, and Treasurer to have signing authority for banking and chequing → **motion carried**

REVIEW AND UPDATE OF ACTION REGISTER

Please refer to attached Action List for details items of discussion. This was reviewed and will be updated for next week's meeting.

Key topics of discussion included:

- Response to Lac La Biche County Letter
 - Response Letter and 1 of 3 attachments (Project Plan Overview) were circulated for Director review – **Action:** *Comments to be returned to Sharon by Friday*
 - Final 2 attachments (Business Plan and Operation Budget) drafts currently being updated by Roger, Ashley, and Sharon
- Awaiting report from LLB County on status of the current hall
 - County will assess current hall conditions and determine if salvageable and the path forward. Wanda suggested that if the County feels it can be fixed they will cover the costs for it.
 - **Action:** *Roger to provide Dwayne with current information available on the condition of the old hall.*
- Trail Ride – May 28th
 - Advertising: Poster created.
 - **Action:** *Karla to look into getting event advertised in Glendon School Newsletter*
 - **Action:** *Maxine to contact Mallaig School in regards to the same.*
 - **Action:** *Corine Kossey- Atfield to prepare Newsletter to be circulated with Trail Ride information*
 - **Motion:** Roger motioned to advertise in Lac La Biche Post and amend Trail Ride budget accordingly. Second by Nicole → **motion carried**
 - Volunteers needed for Gate, Insurance Signoffs, Supper, Poker hand, etc. **Action:** *Corine to email list of activities that require volunteers and number of volunteers needed*
 - **Motion:** Roger motioned to approve budget as is with the addition to advertising budget for the post. Second by Maxine → **motion carried**
- Wild Rose Rodeo
 - This is a no go as we would require to put out a substantial amount of money and resources to run the event
 - Event will be cancelled for this year and re-evaluated next year
 - **Action:** *Wanda to reach out to Lorraine re: MacDonald Rodeo*
- Youth
 - Maxine to lead Youth committee
 - **Action:** *Maxine to create list of ideas for youth events for the remainder of 2016*

FINANCIAL UPDATE

- Jeannette presented spreadsheet of current financials – discussions regarding reorganization of spreadsheet were had **Action:** *Jeannette to provide updated spreadsheet format at next meeting*
- **Motion:** Jeannette moved to have \$449.98 and \$188.85 moved into the Operational account to close the extra accounts. Second by Loretta → **motion carried**

DOCUMENT STORAGE/DISTRIBUTION OPTIONS

- Google Drive to be used to store documents that require continuous updates (Membership list, calendar, action list, etc.)
- **Action:** *Ashley to set up Google Drive and provide instruction for members on how to use*

GRANT UPDATE

- Co-op Grant was not approved
- Ruth is currently working on application for Peavey Mart grant

BUILDING UPDATE

- Roger provided update on building status
- Biggest issue is the firewall - regardless of the direction the building takes, the firewall design and subsequent firewall development needs to happen prior to any additional work happening
- **Motion:** Max moved to spend \$3500 for firewall design. Second by Loretta. → **motion carried**

9:55 Meeting Adjourned