

**RICH LAKE RECREATION AND AGRICULTURAL  
SOCIETY**

**Director's Meeting May 9, 2016 7:00PM  
Agenda**

**Chair: Don Kossey**

<b>Item</b>	<b>Lead</b>
<b>1</b> Call to Order	Chair
<b>2</b> Confirm Attendance and Quorum	Chair
<b>3</b> Adopt Minutes from Previous Meeting	Chair
<b>4</b> Discuss of Subcommittees - Grants - Fundraising & Events - Youth - Building	Ashley Smith
<b>5</b> Review and Update Action Register	Chair
<b>6</b> Correspondence	Ashley Smith
<b>7</b> Financial Update	Jeannette Pomerleau
<b>8</b> Grants Update	Chris Griffith
<b>9</b> New Business	Chair

# RICH LAKE RECREATION AND AGRICULTURAL SOCIETY

## Director's Meeting May 9, 2016 7:00PM Meeting Minutes

**Attendees:** Laverne Attfield, Wanda Austin (Councillor), Karla Gamblin, Roger Harbord, Don Kossey, Jeannette Pomerleau, Ashley Smith, Loretta Suhan

**Absent:** Chris Griffith, Billy Smith, Dwayne Kumpula, Nicole Landstrom, Maxine Whelen

### 7:03 Call to Order

- 7 of 12 Directors Present – Quorum achieved
- Review of Board Meeting Protocol
  - Any issues the public would like to discuss at meetings need to be brought to a Director and added to the Agenda **1 week prior** to the next Board Meeting
- Previous meeting (May 2<sup>nd</sup>) Meeting Minutes adopted

### DISCUSSION OF SUBCOMMITTEES

- 4 subcommittees were presented (Grants, Fundraising & Events, Youth, Building)– Board to think about which committee they would like to sit on
- Idea is that committees will meet outside of regular Board Meetings and will provide updates to the Board at the meetings
- This will allow for more focused and detailed discussion
- Public will also be able to participate in those committees

### REVIEW AND UPDATE OF ACTION REGISTER

*Please refer to attached Action List dated May 9 for details items of discussion. This was reviewed and will be updated for next meeting.*

Key topics of discussion included:

- Response to Lac La Biche County Letter
  - 1 of 3 attachments is complete (Project Plan Overview)
  - 2 remaining attachments Operating Budget & 3 Year Plan; Budget Template sent to Wanda for feedback on level of detail, Business Plan will be ready for review by next meeting
- Awaiting report from LLB County on status of the current hall
  - County will assess current hall conditions and determine if salvageable and the path forward. Wanda suggested that if the County feels it can be fixed they will cover the costs for it.

- **Outstanding Action:** Roger to provide Dwayne with current information available on the condition of the old hall. (outstanding from last week as Dwayne not present)
- Trail Ride – May 28<sup>th</sup>
  - Volunteers needed for Gate, Insurance Signoffs, Supper, Poker hand, etc. **Outstanding Action:** Corine to email list of activities that require volunteers and number of volunteers needed
- Rodeo
  - MacDonald Rodeo is currently asking for volunteers and funds to run the rodeo, will circle back with them
- Gymkhana
  - Wanda presented Proposal for Gymkhana dates and budget for the year (attached)
  - **Action:** Laverne to look into potential sponsorship for helmets
  - **Motion:** Laverne motioned to approve proposed budget, 2<sup>nd</sup> by Karla → **motion carried**

#### **CORRESPONDENCE**

- No new correspondence to address

#### **FINANCIAL UPDATE**

- Jeannette presented the financial report – no change from last week, just the formatting was different
- **Motion:** Karla motioned to accept financial report and pay bills, 2<sup>nd</sup> by Laverne → **motion carried**

#### **GRANT UPDATE**

- No update this week

#### **NEW BUSINESS**

- Posters for Trail Ride complete – to be dispersed
- Advertising – Ad to be put into the Lac La Biche Post **Action:** Don to look into the Town and Country insert and see if putting it there is better and financially feasible
- Meetings – two meetings to be held a month as there is a lot going on right now **Motion:** Laverne motioned for 2 meetings/month, Jeannette second → **motion carried**
- **Next Meeting:** Tuesday May 24<sup>th</sup> at 7pm

**Meeting Adjourned 8:01pm**