

## **Rich Lake Recreation and Agricultural Society Directors Meeting**

April 13, 2015

Meeting called to order at 7:03 p.m. by President, Don Kossey

### **Directors present:**

Don Kossey  
Jeannette Pomerleau  
Debbie Vezeau  
Briget Vezeau  
Clayton Vezeau

Chris Griffith  
Dave Tizzard  
Laverne Attfield  
Dixie Nickerson

### **Directors absent:**

Jeff Nickerson  
Maxine Whelen

Cutter Smith  
Billy Smith

### **Guests present:**

Gary Radcliffe (Vice President GAP)  
Elaine Radcliffe (Member GAP)  
Connie Evans (Museum Caretaker)

Gary Radcliffe's request for attendance was received via email on March 28 and said request was forwarded to all directors for approval. Mr. Radcliffe was granted 20 minutes to address our board by a unanimous vote.

President Don Kossey handed the floor over to our guest, Gary Radcliffe, Vice President of the Golden Aged Pioneer Club. He introduced himself and his wife, Elaine. He addressed the board as follows;

- Would like to see conflict resolution happen between RLRAS and GAP and is prepared to lead this purpose by gathering facts on both sides and developing an unbiased report acceptable to both parties
- Has been in contact with Public Health Inspector and will have GAP adhere to strict recommendation of not using of old facility
- Is prepared to be the GAP rep on the building committee

Mr. Radcliffe and his wife thanked the board, paid their annual membership fee for RLRAS, offered to volunteer when available and removed themselves from the remainder of the meeting.

Connie Evans, our museum caretaker addressed the board as follows;

- \* Thanked Dixie for looking after things during the winter
- \* Heater worked all winter
- \* Work bee suggested as paint is chipping off roof
- \* Bat house still needing to be installed
- \* Metal support on door of log cabin needs replacing
- \* Cement pads for machinery suggested
- \* Window insulation in storage building to be done

Discussion ensued and it was suggested that Connie organize a work bee and contact the board with a date to gather some volunteers. Ms. Evans then removed herself from the remainder of the meeting.

**Approval of minutes:**

- President, Don declared the minutes as presented with no errors or omissions.

**Motion to post approved minutes on Website** (#29-2015)

- Motion from Briget Vezeau to post to our existing web page minutes from March 9, 2015
- Motion seconded by Dixie Nickerson
- No discussion
- **Motion carried**
- Resolved: Debbie to post minutes

**Adoption of agenda:** (#30-2015)

- Motion from Laverne Attfield to adopt agenda as amended
- Motion seconded by Jeannette Pomerleau
- No further additions
- **Motion carried**
- Resolved: agenda adopted as amended

**Financial Report:**

Operational grant from county received. Discussion ensued re cost of garbage bin at the hall. Chris to contact alternate company for additional price quotes. Amendments noted as follows;

- \* Change of name from Russell to Randy
- \* Two expenses added

**Approval of financials:** (#31-2015)

- Motion from Chris Griffith to adopt the financial statement as amended and to pay the bills reported
- Motion seconded by Laverne Attfield
- No further discussion
- **Motion carried**
- Resolved: Financial Statement adopted and Jeannette will pay bills stated

**Committee/Reports:**

1. Building: Meeting will be scheduled prior to next month's directors meeting
  - Quote received from 908 Engineering for mechanical/electrical drawings on a cost plus 10% basis. \$24,900 plus GST
  - Chemco Electric has donated the cost of engineered drawings for electrical portion of the facility and will begin in the coming weeks
2. Events:
  - Fun Day (March 14) was successful. Raised just over \$1900 in donations with an additional \$1000 donation from a private donor.
  - Gymkhana dates May 23, June 27, July 25, Aug 8, Sept 26, Oct 31
  - Youth dance (April 18)
    - \* Doors open @ 7:30 dance to go from 8pm until midnight for ages 11-17 at a cost of \$5 each
    - \* Volunteers were discussed
    - \* Concession will be available using left over Fun Day supplies
    - \* Mock tails and candy bags suggested

**Youth Dance Concession Budget:** (#32-2015)

- Motion from Chris Griffith to approve a budget of up to \$300 for the additional expenses for the youth dance concession.
- Motion seconded by Clayton Vezeau
- No further discussion
- **Motion Carried**
- Resolved: Debbie will handle the details
  - Trail Ride for May 30 (Dave to contact land owners for permission)
  - Ranch Rodeo June 20, possible mounted shooting demonstration
  - Rodeo discussed (July 11 & 12)
  - More details for trail ride, ranch rodeo and rodeo to follow next month
  - Volunteer appreciation (April 14, 2015 @ museum)
    - \* 22 adults, 8 youth scheduled to attend

- County volunteer appreciation (April 16)
  - \* Don, Sandy, Dixie & Briget will attend to set up RLRAS information table
- RLRAS grounds cleaning bee suggested before May 23, 2015
  - \* More details will follow next month

### 3. Marketing:

- Cold Call Pkg received and presented
  - \* Noted that these packages were compiled largely thanks to the marketing committee and not the printing company hired
  - \* Cover letter presented with discussion on contact information listed. Debbie had concerns as to outlined duties of fundraising/marketing committees and confusion over which committee was to do package presentations and follow ups. Suggestion was to refer back to original outline as presented by Ruth, no copies were available and it was decided that each board member report back to fundraising committee chair as to where packages have been presented so a master list could be compiled for follow ups.

### **Cold Call Pkg Approval:** (#33-2015)

- Motion from Laverne Attfield to approve presented pkgs and adopt them as completed at this time. Further that as things change and advance, information to be updated by marketing committee.
- Motion seconded by Briget Vezeau
- No further discussion
- **Motion Carried**
- Resolved: Pkgs were available to each board member and Briget will email cover letter template to each director.
  - Website is still under construction

### 4. Fundraising: meeting to be called prior to next month's director meeting

- County does not have registered charity number as advised by Dan Small
- Devon grant requesting \$5000 denied
- Currently working on 3 additional grant applications
- UFA Get and Give Round five to be announced in the coming weeks
- Go Fund Me suggested and discussed

**Go Fund Me Page:** (#34-2015)

- Motion from Chris Griffith to set up a Go Fund Me Page for our project
- Motion seconded by Dave Tizzard
- No further discussion
- **Motion carried**
- Resolved: Briget and Chris will look into this and begin set up
  - Association Bingo opportunity presented and discussed

**Association Bingo application:** (#35-2015)

- Motion from Debbie Vezeau to apply to St. Paul and Bonnyville association bingos requesting group status to work bingos at their locations. Further that as per application requirements, RLRAS open two additional bank accounts for said purposes.
- Motion seconded by Briget Vezeau
- No further discussion
- **Motion Carried**
- Resolved: Debbie will complete application and set up meeting with said facilities and Jeannette will open required bank accounts.
  - Fundraising opportunity via Glendon School PAC to help work a bingo on May 16
    - \* Needing volunteers and willing to donate based on profit percentage of volunteers supplied
    - \* Jeannette, Debbie, Don, Sandy, Briget and Jodie volunteered

**Correspondence:**

1. Devon:
  - See fundraising
2. LLB County:
  - Letter confirming \$40, 000 operating grant for 2015
  - Letter confirming \$200, 000 capital request based on conditions including matching funds from RLRAS and completed set of engineered drawings presented to County prior to receiving any funding
3. Lower Athabasca Regional Plan (LARP) & Lakeland Outdoor Rec Group (LORG):
  - Meeting Wednesday April 22, 2015 in Plamondon re ATV trail

4. Region 4 meeting LLB:

**Registration for Region 4 meeting:** (#36-2015)

- Motion from Clayton Vezeau to cover the \$15 registration fee required to attend the Region 4 meeting in Lac La Biche on April 22 @ 5:30 for 6 attendees
- Motion seconded by Dixie Nickerson
- No further discussion
- **Motion Carried**
- Resolved: Don will handle registration

5. Letter from Wanda Austin via Email:

- Concerns re closed meetings, volunteers, committee membership, events, ground conditions and building status.
- Discussion ensued and concerns addressed as follows;
  - \* Meetings will continue to be directors only based on the suggestion of AAAS during our community workshop held November 2014
  - \* Community option to address board via written request still available
  - \* Community Info session to be held quarterly (First one to be held in May)
  - \* Minutes will continue to be posted on website monthly
  - \* Current website to be updated accordingly
  - \* Briget will get update on new website status
  - \* Newsletter will go out monthly starting this month
  - \* Social media to be updated as needed
  - \* Committee membership can be increased or decreased at any time as per requests received
  - \* Each director will get a copy of volunteer list compiled at annual meeting
  - \* Chris will make some calls re sand for the outdoor arena

**Unfinished Business:**

1. Fork Lake 4H Camp:

- Free use of facility for trail ride has been offered in exchange for volunteers to clean grounds and re paint cook shack after vandilism
- Offer accepted and date to do so will be April 28. Dixie will round up volunteers.

## **New Business:**

1. Alberta Election:
  - Voting station to be held at museum from 8am – 8pm
  - Jeannette will unlock facility
  
2. Community Information Session:
  - To be held May 11 from 7pm – 8pm @ museum
  - To be advertised in local newsletter and Lac La Biche Post
  - Debbie to handle newspaper ad. Briget to handle newsletter ad.
    - \* Add to state information session to update community on CURRENT status of organization including building progress, upcoming events and fundraising. Everyone welcome to attend

## **Round Table**

Next meeting – May 11, 2015 @ Rich Lake Museum (after community information session)

**Meeting adjourned at 10:25 pm by President, Don Kossey**