

**RICH LAKE RECREATION AND AGRICULTURAL
SOCIETY**

**Director's Meeting October 17, 2016 7:00PM
Agenda**

Chair: Don Kossey

Item		Lead
1	Call to Order	Chair
2	Confirm Attendance and Quorum	Chair
3	Adopt Minutes from Previous Meeting & Approve Agenda	Chair
4	Correspondence	Jeannette
5	Financial Update	Jeannette
6	Event Update: - Youth - Remembrance Day *added*	
7	Grants Update - Sponsorship Packages *added*	
8	Building Update	Chris
9	Misc. Action Items - Insurance *added*	Ashley
10	County Update	Wanda
11	New Business	Chair

RICH LAKE RECREATION AND AGRICULTURAL SOCIETY

Director's Meeting October 17, 2016 7:00PM Meeting Minutes

Attendees: Wanda Austin (Councillor), Conny Evans, Don Kossey, Doug Palmer, Jeannette Pomerleau, Ashley Smith, Loretta Suhan, Maxine Whelen

Absent: Laverne Attfield, Karla Gamblin, Chris Griffith, Nicole Landstrom, Billy Smith

7:05 Call to Order

- 7 of 12 Directors Present – Quorum achieved
- Previous meeting (September 26th) Meeting Minutes adopted
- Add insurance, sponsorship packages, Remembrance Day to Agenda
- **Motion:** Conny motioned to approve Agenda, 2nd Loretta → **motion carried**

Please refer to attached Action List dated October 17th for detailed Action Items. This was reviewed and updates provided.

CORRESPONDENCE

- Once we have work starting on the building, need to have WCB reinstated
- Did not sign up for additional Bingos – 3 more left (Nov, March, April)

FINANCIAL UPDATE

- Jeannette presented the financial report
- **Motion:** Doug motioned to approve financial report and pay bills, 2nd by Maxine → **motion carried**

EVENTS UPDATE

Chili Cook-off

- THANK YOU to Conny, Nicole, Wanda, and Jeannette for all their efforts on organizing everything for the Chili Cookoff!
- Banner and poster created by Conny and can be used for future events

Youth

- Halloween Dance October 22nd
- Maxine presented budget for youth events that day
- **Motion:** Ashley motioned to approve budget, 2nd Conny → **motion carried**

Remembrance Day

- Buy wreath for Remembrance Day Ceremony in Mallaig
- Doug to organize on behalf of the Board

- **Motion:** Maxine motioned to approve wreath purchase, 2nd by Jeannette → **motion carried**

GRANT UPDATE

- Still waiting to hear back on grants – anticipated in November
- Don to forward on grant emails
- County has staff available to assist with grants and applications
- Sponsorship Packages need to be reviewed and updated to remove outdated information – Maxine and Ashley to do this

BUILDING UPDATE

- Integrity came and did a site visit – awaiting quote for firewall and building exterior completion
- Dirt work needs to be done to backfill around the building to ensure proper drainage
Maxine to look into

MISC. ACTION ITEMS

- Conny volunteered to take over managing the website updates
- Tin cap on concession needs to be completed before winter
- **Motion:** Maxine motioned to have Chris Kotylak do the cap, Jeannette 2nd → **motion carried**
- *Please refer to Action List for additional items*

COUNTY UPDATE

- Still awaiting official Letter from County before we move forward
- Community Group Grants discussion tomorrow re: Operating grants
- Wanda presented information on Operating Budget details incl. what is covered by County and what is not – will find out for us how we receive this information annually

NEW BUSINESS

- December 12th AGM @ Rich Lake Museum – Newsletter to be sent out announcing date
 - Bylaw Amendments – Sharon to provide for review
 - Financial report – Gail
 - President Report –Don to provide copy for Board to review and approve prior to
 - Update on Building Old/New
 - Election of Officers
- Sharon investigating insurance premiums to ensure we are getting the best rates

- Sharon to send insurance information to Don and Jeannette to provide information on dollar value of content for various insured buildings and to validate current premium assumptions

Meeting Adjourned 10:27pm

Next Meeting: Monday November 14th at 7pm