

**RICH LAKE RECREATION AND AGRICULTURAL  
SOCIETY**

**Director's Meeting September 12, 2016 7:00PM  
Agenda**

**Chair: Don Kossey**

Item		Lead
1	Call to Order	Chair
2	Confirm Attendance and Quorum	Chair
3	Adopt Minutes from Previous Meeting & Approve Agenda	Chair
4	Correspondence	Jeannette
5	Financial Update	Jeannette
6	Event Update: - Culture Days Chili Cookoff - Barrel Racing Jackpot - Gymkhana - Youth	
7	Grants Update	
8	Building Update	
9	Misc. Action Items	Ashley
10	County Update	Wanda
11	New Business	Chair

# RICH LAKE RECREATION AND AGRICULTURAL SOCIETY

## Director's Meeting September 12, 2016 7:00PM Meeting Minutes

**Attendees:** Wanda Austin (Councillor), Conny Evans, Karla Gamblin, Don Kossey, Nicole Landstrom, Doug Palmer, Jeannette Pomerleau, Ashley Smith, Billy Smith, Loretta Suhan, Maxine Whelen

**Absent:** Laverne Attfield, Chris Griffith, Nicole Landstrom,

### 7:05 Call to Order

- 9 of 12 Directors Present – Quorum achieved
- Previous meeting (August 22nd) Meeting Minutes adopted
- **Motion:** Billy motioned to approve Agenda, 2<sup>nd</sup> by Karla → **motion carried**

*Please refer to attached Action List dated September 12<sup>th</sup> for detailed Action Items. This was reviewed and updates provided.*

### CORRESPONDENCE

- AGLC webinar/info session for Casinos/Liquor License **if anyone is interested please Jeannette know**
- Letter from County discussing Rich Lake Hall decision, indicated that there was no interest to invest money in the Old Hall however a formal motion had not yet been made
  - Wanda to make a formal motion at the next Council meeting re: Old Hall and ask the County to send another Letter indicating this decision
  - Don to call County and let them know we received the letter

### FINANCIAL UPDATE

- Jeannette presented the financial report
- **Motion:** Conny motioned to approve financial report and pay bills, 2<sup>nd</sup> by Billy → **motion carried**
- Fiscal year end is September – Operating Budget and Capital Budget need to be developed and presented by the end of September
  - \*\*Going forward planning for year end budget needs to be start earlier**
- Budget to be developed based on the following assumptions:
  - December 1 in-service for the Agriplex portion of the building
  - Revenue: Assume 2 jackpots/month (at previously stated rental costs)
  - Revenue: Assume 1 practice/week for roping, 1/week for barrel racing, and 1/week for archery (use previously assumed membership rates)

- Don to provide copy of budget for review by **September 19<sup>th</sup>**  
**\*\* Board must review and be prepared to approve at the next meeting**
- **Motion:** Ashley motioned to postpone capital budget presentation to County until November 30, 2<sup>nd</sup> by Max → **motion carried**

## **EVENTS UPDATE**

### Chili Cook-off

- September 30<sup>th</sup> Culture Days in Lac La Biche
- 2 people – served at 6pm
- Conny and Maxine to determine if we can participate

### Gymkhana

- Next event September 24<sup>th</sup>
- Concession volunteers required – Conny and Loretta

### Youth

- Halloween Dance
- Maxine to determine date and budget for next meeting
- **Motion:** Maxine motioned to book Goodridge Hall (max \$200), 2<sup>nd</sup> by Ashley → **motion carried**

## **GRANT UPDATE**

- CFEP grant application has passed review process and is being forwarded on for submission
- Canada 150 grant has passed review process and is being forwarded on for submission
- Peavey Mart grant has passed review process and is being forwarded on for submission
- Additional grants upcoming: Canada 150 Canada Day Celebration
- *Refer to Action List for additional grant information*

## **BUILDING UPDATE**

- Firewall drawings should be received tomorrow; approval from the Inspector within 48 hours
- Chris will forward drawings to Integrity in order for them to finish their status report/quote update
- Need to determine the scope, cost, and schedule of what needs to be done to have the Agriplex portion of the building ready to be used

## **MISC. ACTION ITEMS**

- *Please refer to Action List*

## **COUNTY UPDATE**

- No additional updates

## **NEW BUSINESS**

- Sponsorship package needs to be updated with contact information
- Jeannette to do complete liquor inventory – stuff that is in the concession that is still good will need to be moved before winter

**Meeting Adjourned 9:15pm**

**Next Meeting: Monday September 26<sup>th</sup> at 7pm**