

RICH LAKE RECREATION AND AGRICULTURAL SOCIETY

Director's Meeting May 24, 2016 7:00PM Agenda

Chair: Don Kossey

Item	Lead	
1	Call to Order	Chair
2	Confirm Attendance and Quorum	Chair
3	Adopt Minutes from Previous Meeting	Chair
4	Review Action Items from Previous Meeting	Ashley Smith
5	Review and Update Action Register	Chair
6	Correspondence	Ashley Smith
7	Events: - Trail Ride - Youth Event - Barrel Racing Jackpot - Gymkhana - Community Cleanup	Don Max Wanda Wanda/Sharon Ashley/Sharon
8	Financial Update	Jeannette Pomerleau
9	Grants Update	Chris Griffith
10	New Business	Chair

RICH LAKE RECREATION AND AGRICULTURAL SOCIETY

Director's Meeting May 24, 2016 7:00PM Meeting Minutes

Attendees: Laverne Attfield, Wanda Austin (Councillor), Karla Gamblin, Chris Griffith, Roger Harbord, Don Kossey, Dwayne Kumpula, Nicole Landstrom, Jeannette Pomerleau, Ashley Smith, Billy Smith, Loretta Suhan, Maxine Whelen

7:08 Call to Order

- 11 of 12 Directors Present – Quorum achieved (1 late arrival)
- Previous meeting (May 9th) Meeting Minutes adopted

ACTION ITEMS FROM PREVIOUS MEETING REVIEWED

- **OPEN:** Roger to provide Dwayne with current information available on the condition of the old hall. (outstanding from last week as Dwayne not present)
- **CLOSED:** Corine to email list of activities that require volunteers and number of volunteers needed – no more volunteers needed
- **CLOSED:** Laverne to look into potential sponsorship for helmets – Sponsorship in the amount of \$150 received – helmets purchased.

REVIEW AND UPDATE OF ACTION REGISTER

Please refer to attached Action List dated May 24th for details items of discussion. This was reviewed and will be updated for next meeting.

Key topics of discussion included:

- Response to Lac La Biche County Letter
 - 1 of 3 attachments is complete (Project Plan Overview)
 - 2 remaining attachments Operating Budget & 3 Year Plan complete; will be sent to Board to review – unanimous agreement that this can be approved via email
- Awaiting report from LLB County on status of the current hall
 - Members of the County will be out this week to assess the hall and provide recommendations to Council June 14th
 - Roger, Don, and Dwayne to attend walkthrough
- Everything is ready to go for the Trail Ride
 - Waivers required
 - **Action:** Ashley to send soft copy of waivers to Don and Laverne
- Billy McDonald not interested in hosting Rodeo without required assistance from RLRAS

- Robin Martin and other members of the community are interested in hosting a Ranch Rodeo and will pay rental fee for the grounds – questions regarding insurance requirements
- **Action:** Don to follow up with Sharon to look into insurance requirement. Going forward Sharon will handle insurance questions as our legal advisor.
- Tender for mowing contract was advertised in the local Newsletter – currently there has been no interest.
 - **Motion:** Ashley motioned to have tender advertised in the Lac La Biche Post, 2nd by Maxine → **motion carried**
 - **Action:** Nicole to have advertised in the Post and with a closing date for responses of June 15th.
- Playground insurance question outstanding
 - **Action:** Don to have Sharon look into this with insurance as well to determine path forward

CORRESPONDENCE

- No new correspondence to address

EVENTS UPDATE

Trail Ride

- No additional updates – everything in place for Saturday

Youth Event

- First Youth Event – Baseball scheduled for June 11th from 6:30 to 9:30
- Grade 7 – 12
- Beverages and snacks will be provided
 - **Action:** Maxine to provide written documentation (email) of Budget required for event for filing purposes
 - **Action:** Jeannette to pick up snacks
 - **Motion:** Don motioned to have approve \$150 budget for beverages and snacks, 2nd by Loretta → **motion carried**
 - **Action:** Maxine to provide written documentation (email) of Budget required for event for filing purposes
- Waivers and helmets required

ABRA Jackpot

- June 19th at noon \$2/run entry fee
- Volunteers needed for:
 - Concession
 - Gate
 - Tractor
 - Barrels (3 ppl)
 - Announcer
 - Entry Fee
 - **Action:** Wanda to send email to with volunteer requirements for people to respond to

Gymkhana

- June 18th will be first event

Community Cleanup

- Planned for June 1st at 7pm
- Playground – determine path forward after discussion with insurance
- Concession – new roof required
 - **Action:** *Chris to go take a look*
- Picnic tables – old ones need to be dealt with
- Fence required around dugout
- Grass cutting

CORRESPONDENCE

- No new correspondence to address

FINANCIAL UPDATE

- Jeannette presented the financial report
- **Motion:** Loretta motioned to accept financial report and pay bills, 2nd by Billy → **motion carried**

GRANT UPDATE

- Peavey Mart Grant to be submitted by May 31st
- Director Profiles to be completed by Friday and sent to Chris
- **Action:** *Don & Roger to provide Project information*
- Non-Profit Organization # is required – this takes 6 months to a year to get – need to apply as soon as possible
- **Action:** *Don to talk with AAA Re: NPO #*

NEW BUSINESS

- County coming Thursday to look at the old building – Roger, Don, and Dwayne to meet them
- Council meeting June 14th where they will determine path forward
- **Next Meeting:** Monday June 13 at 7pm

Meeting Adjourned 9:30pm