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# RLRAS MONTHLY MEETING

Tuesday, May 11, 2021

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## Attendees (outside)

Alanna Wowk

Elaine Landstrom

Russell Huffman

Iris Dort

Laverne Attfield

Briget Vezeau

Jeannette Pomerleau

Rob Lawson

Kieran Washburn

Raedean Washburn

## Absent:

Nicole Landstrom

Billy Smith

## Agenda

### 7:00 - Call to order

- Call to order 7:04 PM

### 7:00 - Acceptance of last meetings minutes

First: Rob

Second: Raedean

**Passed**

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## 7:00 Additions to the agenda?

- *Add cigarette catchers*

## Last Meeting Follow-up

### 7:00 - Follow up up Kubota tractor

- Any news yet?
  - *nothing , doubtful we will get*
  - *We going to have to buy a tractor or get one on loan*
    - *Groomer as well*
    - **Rob, will follow up with this**
      - *Using Billy's groomer is fine*
  - *Jeannette is fine with us using the tractor*
  - *Rental agreement needs to be drawn up*
    - *Need to find old paperwork*
    - **Follow up needed**

### 7:05 - Nicole to bring findings of volunteer dollars at other societies (St. Paul, Cold Lake)

- What do their volunteers get for hours worked? Is there a dollar value?
- How do they track? Who approves it?
  - *Have to wait for Nicole to get here to discuss*
  - *Discussion on feasibility*
    - *Here to serve the community*
  - *Put on an annual cap on*
    - *Can only be used for one thing not a variety of all things we have available*
  - *Needs to be personal choice not everyone else's business*
    - **Follow up needed**
      - **Next meeting needs a formal written policy and vote**

### 7:10 - Alanna to discuss volunteer timesheet tracker

- See attachment in email

### 7:15 - Lavern - Idea of branding the boards on the inside of the arena as a fundraiser

- What is your vision for this Lavern?
- When would you like to see it happen?
- Cost to brand a board?
  - *Brand and bbq in the arena*

- Sell brands for \$250 a brand on the wall in the arena
- Cap for a certain amount of space?
  - Reserve the top row for bigger spenders (\$1000?)
- Put right by the door by the main doors so everyone can
- Potentially this summer/ grand opening?

#### **7:20 - What is happening with the used sand in both arenas once it has fulfilled its lifetime**

- Sand will stay in there for a 3 year period
- Take it out, redo tracks
- Add new sand and move it back in
  - Rent a screen and pick whatever is in there out
- Lots of team penning and reining around 2 years everything else is 3 years
- Outdoor arena needs work
  - Clay to rebuild and then proper drainage
    - Then sand get put back

#### **7:25 - Jeannette - Internet and cost of set up**

- MCSnet only available correct?
- Nicole - look into cameras that run on wifi?
  - Package sent in email
  - Lowest package is \$49.95 for 50GB
  - What is the wifi for?
    - The guy said it would be enough for cameras but not everything else
- **Follow up - Nicole**

#### **7:30 - Lavern - need clarification on type of membership you are giving away:**

- How it will be given away
- When
- How to enter
  - Membership is \$250 membership with a \$50 attachment (extra) whoever wins gets the \$50 to bring in the family
  - Not sure when we want to give this away
  - People can enter at any event this summer and then we draw at the Aug gymkhana
    - Winter season to winter season, have a few extra months
      - April 1 2022 is expiry date

#### **7:30 - Clarity on the cement work membership**

- Just a child or a child and an adult?
  - Just one child membership
  - Wants banner put up on the west wall
  - Cost for cement work around \$3000 that was donated

## New Business

### 7:30 - Financials (Jeanette)

- Please see attached form in the email
  - Received operational funding from LLB \$35,000
  - \$1000 for covid
  - 2 GST cheques
  - Riding arena total: \$2425 for month of April
  - Tapes for the arena - Jeannette will just pay Iris once receipts come in
  - Casino fund had enough to cover downfall if we need it
    - **Iris - Motion to reimburse everyone who paid a membership and to return the GST.**
      - **Rob - seconded**
      - **PASSED**
    - **Motion to accept the financials**
      - **Second: Bridget**
      - **Passed**

### 7:35 - AHS Update (Bridget)

- New rules for scenario 1
  - Michelle called to double check that we are staying within the covid restrictions.
  - No more than groups of 5 outside
  - Arena is single family only
  - Outdoor arena is still 5
  - Need to have sign in sheet still so that we can contact
  - Plant critter sale hopefully we will be done but it will fall under farmers market so we will follow the 10% fire code
    - If we do get the food truck to come it can only be take away no patio but if restrictions open up then we can have a patio
- As a society we MUST follow the rules regardless of what we personally believe

### 7:40 - 4H Campground

- Fees and booking
- Long standing bookings?
  - We have a few outstanding bookings what should we do?

- **Motion: After 2021 everyone has to book online for the 4H campground, no long standing reservations allowed, first come first serve.**
  - **Second: Iris**
  - **Voted: passed → carried**
- Call year to year it can't be s standing booking you call every year
- Follow the province for opening campgrounds
- Randy gets \$50 back because of covid
- Our fee for the campground: \$100 a night
- **Motion: That the 4H campground be \$100 a night, check in at 3pm check out and be out will be at noon the next day.**
  - **Second: Raedean**
  - **Voted → passed**
- No insurance in the kitchen at the campground because of the woodstove fireplace
  - Woodcock stove could go but not the fireplace
  - Phone around and get different quote
    - **Brigit to follow up**
  - Covered for liability for bathrooms
  - Fire permit?
    - Don't need one because its at a campsite
- Campground fees to be sent via the etransfer
- Password will be what they are renting

#### 7:45 - Upcoming events

- Plant Swap and Sale/ Critter Market (June 5)
  - *Committee: Raedean, Iris, Brigit*
  - Update board on table cost
    - Plant table: \$5 individual \$20 business registration
    - Critter: \$20 per table before May 15, After May 15 - \$30 a table
    - Email ag society or message on fb page
  - Who is signed up
    - Crystal Tizzard has people signed up as vendors
    - We have advertising going on
    - Kieran to ask about food truck
    - Call the big greenhouses in the city to advertise
      - **Raedean follow up**
      - Call CFCW for free plug friday
        - CFCW has gardening with Sharron
    - Added crafty type things
    - No food items
    - Add crafty stuff on the facebook page

- Advertising
  - Our facebook page (admin need to boost shares)
  - Individuals sharing on their own individual pages would really help too!
    - Add crafty stuff on the facebook page
- Garage Sale (virtual?) (June 26/27)
  - *Committee: Nicole, Lavern, Billy*
  - Update board on table cost
  - Who is signed up
  - Advertising
  - Anyone talked with the Seniors about them helping/ hosting/ entering in their own stuff from the c-cans
    - Briget in contact with Val W.
    - Going to go through and see what the Seniors wanted to keep and such
      - Want rocks
      - Need to make sure that they get what they want from their stuff
    - Committee needs to go and do an inventory
    - Move the gym equipment into the hall so it doesn't ruin
      - **Date: June 2 at 7 → inventory of whats in c-cans**
  - Transferring to an online bidding system if we cant have anything on for covid
    - 24h bid
    - Do with whatever is left over from the garage sale

#### 7:50 -Small hall, ready for rentals (Briget/ Alanna)

- Cleaning Checklist and rotation of turns
  - *Committee: Elaine, Nicole, Briget*
    - Minor purchasing: everything opporational
      - Floor is already getting marked up
    - Are pots and pans going in there yet?
      - No not yet, small hall they need to bring their own stuff
      - Can take out of the c-can and put stuff in and make a master list
  - Elaine purchased a cabinet for out ag society stuff (on her own as donation)
  - Need to go through computers to see what works
    - What office supplies do we have?
      - All at the museum
  - Rental agreement needs to be discussed what groups get to use the hall for free

- Need checklist for cleaning made up
  - Elaine to make master list
    - **Follow up needed**
- Rotation of people → pull out of a hat again?
  - Raedean will do again
    - **Follow up needed**
      - Kieran
      - Alanna
      - Jeanette
      - Russel
      - Billy
      - Nicole
      - Elaine
      - Raedean
      - Iris
      - Lavern
      - Briget

#### 8:00 - Water bid (Alanna/ Nicole)

- Received 2 but one guy needs to back out
- Have until the 15 (April 15 to May 15 2021)
- Will need to send out emails once all received
  - Asked Jeff for his bid, he may put one in but insure
    - **Follow up needed**
- May need to have a quick meeting if a number of bids come in

#### 8:10 - Cleaning bee for concession (Briget)

- Lots of maintenance needed
  - New bar shelter needed
  - Paint picnic tables
  - Clean up cook shack
- Need to have done regardless of events
- Old bar shelter is toast and we need a new one → tent?
- Picnic tables need attention
  - Washed, stripped, painted
- Can come back to this later in the summer
  - **Follow up for end of June/ beginning of July**

#### 8:20 - Committee Update

- Committees doesn't need to make motions and you don't have to reach quorum
  - Just discussion not for decisions because the overall "big" decision is the board
  - Can't spend money over \$500
    - Has been in place for a long time and has never been abused
      - Groceries are different, just insure that there is a menu and the board can approve
      - Must have receipts and can't pay a person for services rendered
  - Do need to still take minutes for the meeting that the committee hosts
    - Just discussion
  
  - What about an overall specific budget for the overall ag society?
    - Can it be departmentalized
      - Should have a planning meeting for this
        - Yearly outlook plan
          - 6 month outlook?
            - **Follow up until we are out of lockdown**
- **Arena Update:**
  - Rock Picking in Arenas
  - Fundraising Ideas (50/50)
    - For the rock pick and announcer booth for the indoor arena
    - Contacted the same people that did it for the 2nd chance trail ride
    - Do a \$5000 raffle we get 40% of the 50/50.
      - 50% goes to winner and fees for the cc transactions and their own service
        - Solving a problem before it happens
          - Would be better to buy one and then rent it out
          - May be better to use the raffle money for finishing the building than fixing something that is "fine"
  - **Motion: To do a 50/50 draw for fundraising for arena purposes.**
    - **Second: Kieran**
    - **Voted → passed**
      - Can be attached to our webpage/ facebook
- Hosting jackpots?
  - Have a timeslot that you sign up for, you come do your run, you leave
  - Good option for fundraising and we don't have lots of options
    - Can we still legally do it? → yes
    - Put money into the pot to make it worthwhile
    - Volunteers needed are:
      - Need someone to rake

- Drive the tractor
  - Need volunteers
- Other people are doing it through a series of \$40 buy in and way you go. Money is paid back at a 10% to the arena
  - Get 2 runs
    - Then load horse up and leave
    - Run in time slots, 10, 12, 2
      - 20 people in a slot and other times are maintenance

Talking about the controlled burn (Laverne will check with the land officer)

- Grass in the corrals needs to be taken down
- Who do we need to get in touch with in regards to the tall grass
- Who do we need to talk to about who owns the land beside?
  - Need to talk to the lands officer before we do a controlled burn
- Talk to Rich Lake fire hall once we get around to doing it
- Need a permit
- **Others?**
  - Need to write out terms of reference
  - How many people are on each committee (board vs public)
    - In order to make decisions you need a min of 3
      - Committee needs to have their details looked at by the board. They get their stuff figured out first and then the board approves or not.
        - Small details and volunteers are a committee issue then bring to the board for support

### 8:25 - Apparel (Raedean and Lavern)

- Raedeans 2 cents: We will never find something that everyone in our group will want to wear; not even Bridesmaids match anymore. Think of it as your favourite team apparel selection: jerseys, t shirts, hats, sweaters etc. They are united in colour and representation but different in style and fit. I think it would be best if we had a few options to choose from but all with the same logo and placement of that logo (small logo on the front chest above heart and larger logo on the back panel of apparel). Options for clothing that I think we can all agree on are:
  - Work vest
  - Neoprene zip jacket
  - Jean jacket
  - Ball cap/ hat

- I also think that it would be smart of us to get t-shirts made up as well that stand out so when we are working an event we are easy to spot - they can be worn under our other apparel. I have a company that makes nice stuff for a great price (\$10-\$15 a t shirt) then that way we all have a matching t-shirt and then for the nicer stuff that we are going to individually spend money on we get what we want.
  - Like the idea of picking what we want
  - Raedean to call Go Logo in Bonnyville
  - Laverne to share what he has

### Additions to the Agenda

#### *Cigarette Catchers*

- *We need to send to the recycling place*

***Motion: to purchase cigarette recyclers for \$100 each.***

***Second: Kieran***

***Voted → passed***

#### 8:30 - Round Table

- **Elaine: garbage is everywhere and blown all over. Take pictures and show to the electrician that did the job → need to be discussed with**
- **Rob: on the west side of the hall there is a pair of doors what extensions for the downspout that got removed and need to go back so DON'T THROW AWAY**
  - **Hole in the building where the water tank is → get ahold of the guys that did the water line.**
  - **Same as under the septic**
  - **Need backfilling by the arena again**
- **Are we moving our washrooms?**
  - **Yes but they haven't gotten to it yet**
- **Clock to go into the arena**
- **Communication is important**
  - **Don't be scared to share opinions**
  - **Let's be adults about it**

- **Pick up the phone and call the person directly that you have an issue with**
- **Rob sent email resigning from board**

**8:35pm - Adjournment**

**9:42**

## **Next Meeting Agenda Items**

- Clock to go into the arena
- Clothing items
- Jackpots
- Monthly calendar updates

## **Action Items**

<b>Action</b>	<b>Name</b>	<b>Date to be done</b>	<b>comment?</b>
Further looking into tractor lease	Rob → Now ?	Unlimited	Need member
Rental Agreement for Jeannettes Tractor	Jeannette and ?	Unlimited	Need member
Policy for Volunteer dollars drawn up	Briget	June Meeting	
Cleaning Checklist	Elaine	June Meeting	
Camera Pricing	Nicole	June Meeting	
Insurance for 4H camping	Briget	June Meeting	
Free Plug Friday for upcoming plant/	Raedean	Before June 1	

critter sale			
June 2 inventory of c-cans	everyone	June 2 @7pm	
Water Bids	Briget	Before May 15	
Yearly Spending/ Budget	Jeannette, Alanna, Bridget	ongoing	More members welcome
Controlled Burn	Laverne	Before June meeting	
Apparel for Board	Raedean and Laverne	Before June meeting	*embroidery * buy item self and pay company to put on logo